

MINUTES OF A REGULAR BOARD MEETING
CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
BOARD OF WATER AND POWER COMMISSIONERS
July 24, 2018

OPEN SESSION

A Regular Meeting of the City of Big Bear Lake, Department of Water and Power Board of Water and Power Commissioners was called to order at 9:00 AM on July 24, 2018 by Chair Smith at 41972 Garstin Drive, Big Bear Lake, California 92315.

BOARD MEMBERS PRESENT:

Don Smith, Chair
Bob Tarras, Vice Chair
Craig Hjorth, Treasurer
Alan Lee, Commissioner
Barbara Willey, Commissioner

BOARD MEMBERS EXCUSED:

PLEDGE OF ALLEGIANCE

Reginald Lamson, General Manager

INTRODUCTION

Dani McGee introduced DWP's new full-time Water Conservation Technician, Victoria Bravo.

PUBLIC FORUM

No public comment.

1. CONSENT CALENDAR

- 1.1 Approve Minutes of a Regular Board Meeting Dated June 26, 2018**
- 1.2 Revise Leak Adjustment Credits**
- 1.3 Authenticate Check Register 6/1/2018 to 6/30/2018**

Motion made by Treasurer Hjorth, seconded by Vice Chair Tarras and carried 5-0 to approve the Consent Calendar.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

ITEMS REMOVED FROM THE CONSENT CALENDAR

None

2. DISCUSSION/ACTION ITEMS

- 2.1 Resolution No. DWP 2018-19 - Carryover of Encumbrances to Fiscal Year 2018/19**

Board reviewed and discussed the carryover of encumbrances from last fiscal year to the current fiscal year.

Motion made by Treasurer Hjorth, seconded by Commissioner Willey and carried 5-0 to adopt Resolution No. DWP 2018-19 authorizing staff to carryover encumbrances from FY 2017/18 to FY2018/19.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

- 2.2 Global Conductor Construction Claim**

Board reviewed and discussed the claim submitted by Global Conductor Construction and the denial of the claim sent by staff, as advised by legal counsel.

2.3 Establish a Personnel Committee

Board directed staff to establish a Human Resources Committee as a standing committee.

Motion made by Vice Chair Tarras, seconded by Treasurer Hjorth and carried 5-0 to establish the Human Resources Committee as a standing committee with Commissioner Lee and Commissioner Willey as the board members on the committee.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.4 USDA Loan Application

Board reviewed and discussed authorizing the GM to submit a loan application with the USDA.

Motion made by Vice Chair Tarras, seconded by Treasurer Hjorth and carried 5-0 to approve the General Manager to submit an application for funding with the USDA.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.5 Conservation Vehicle Purchase

Board discussed the potential purchase for a vehicle dedicated use by the Conservation Department.

Motion made by Treasurer Hjorth, seconded by Commissioner Lee and carried 5-0 to authorize staff to purchase a dedicated vehicle for Water Conservation, not to exceed \$30,458.90.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.6 Award Contract for the Sawmill Well Pumping Plant Construction Project

Board reviewed and discussed awarding the Sawmill Well Pumping Plant construction contract staff put out for competitive bid.

Motion made by Treasurer Hjorth, seconded by Vice Chair Tarras and carried 5-0 to award the Sawmill Well Pumping Plant construction contract to Tennyson Pipeline Co. as the lowest responsible bidder for the DWP competitive bidding process.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.7 MOU between BVBGSA and DWP

Board reviewed and discussed approving the MOU between the BVBGSA and DWP.

Motion made by Commissioner Lee, seconded by Treasurer Hjorth and carried 5-0 to approving the BVWSP preliminary funding MOU between BVBGSA and DWP, with the Board Chair as the signatory on the agreement.

AYES: Hjorth, Lee, Smith, Tarras, Willey

NOES: -

ABSTAIN: -

2.8 Management Reports

Board reviewed and discussed staff reports.

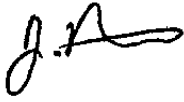
2.9 Board Member Reports

Minutes of a Regular Board Meeting

July 24, 2018

Page 3 of 3

No additional business came before the Board and at 10:47 AM Chair Smith adjourned the meeting.

A handwritten signature in black ink, appearing to read 'J. Roberts', with a stylized flourish at the end.

Jack P. Roberts, Board Secretary
DWP Board of Commissioners

Approved at meeting dated: 8/28/2018