



Service, Quality, Community

**BOARD OF WATER AND POWER COMMISSIONERS
SPECIAL MEETING AGENDA
JUNE 8, 2018
9:00 AM**

**CITY OF BIG BEAR LAKE,
DEPARTMENT OF WATER AND POWER
41972 GARSTIN DRIVE
BIG BEAR LAKE, CALIFORNIA 92315
WWW.BBLDWP.COM**

BOARD MEMBERS

Don Smith, Chair
Bob Tarras, Vice-Chair
Craig Hjorth, Treasurer
Alan Lee, Commissioner
Barbara Willey, Commissioner

OPEN SESSION

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC FORUM

The public may address the Board by completing a speaker card. All remarks shall be addressed to the Board as a body only. There is a three minute maximum time limit when addressing the Board. Please note that California law prohibits the Board from taking action on any item not appearing on the agenda.

1. DISCUSSION/ACTION ITEMS

- 1.1 DWP Five-Year Capital Improvement Plan (FY2019-2023)**
Board to review and consider the proposed Five-Year Capital Improvement Plan.
- 1.2 On-Call Engineering Services Amendment for USDA Loan/Grant Pipeline Preliminary Engineering Report**
Board to review and consider approving the proposed amendment to the On-Call Engineering agreement.
- 1.3 On-Call Environmental Services Amendment for USDA Loan/Grant Pipeline CEQA and NEPA**
Board to review and consider approving the proposed amendment to the On-Call Environmental agreement
- 1.4 Fiscal Year 2018/19 Water Standby Charges – Update**
Board to review and consider amending its recommendation from April 24, 2018 to the City Council regarding Water Standby Charges.

ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 6th day of June, 2018.

A handwritten signature in black ink, appearing to read "J. Roberts".

Jack Roberts, Secretary to the Board of Commissioners
DWP Board of Commissioners

AGENDA REPORT



Service, Quality, Community

DATE: June 8, 2018
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
RE: **DWP Five-Year Capital Improvement Plan (FY2019-2023)**

Background:

Since 1989, the main focus of DWP's Capital Improvements has been on supply facilities and pipeline replacement. DWP has replaced several well pumping units and constructed new wells to improve the quantity and quality of our pumping facilities. The last 4 years the focus has been on the Angels Camp Reservoir, Klamath Booster Pumping Plant, AMI Meter Program, Big Bear Blvd. Pipeline Replace Project, the Division Well Field Solar Project (in progress), and the Sawmill Well Pumping Plant (in progress).

The projects listed within Capital Improvement Plan (CIP) approved in 2014 will be completed in the near future. During the 2018 Rate Study, staff identified capital improvement projects for fiscal years 2018/2019 through 2022/2023. Staff identified many of these capital improvement projects during the proposed 5-year Rate Plan presentation. Staff has developed the attached (Exhibit A) CIP for the Board to consider. The unfunded projects on the attached list will be constructed as loan and grant funds become available.

Financial Impact:

Five-Year Capital Improvement Plan:

FY18/19: \$4,400,000
 FY19/20: \$2,700,000
 FY20/21: \$2,200,000
 FY21/22: \$3,000,000
 FY22/23: \$2,900,000

Recommendation:

Review and consider approving the DWP Five-Year Capital Improvement Plan (FY2019-2023).

Project	Current Funding Source	Cost Per Year				
		FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023
AMI Meter Replacement Program	DWP Rates	\$600,000	\$600,000			
Pipeline Design (6-miles)	DWP Rates	\$600,000	\$600,000		\$600,000	
Pipeline Replacement Project (East Valley)	DWP Rates			\$1,240,000	\$1,940,000	\$2,440,000
Pipeline Replacement Project (East Valley)	DWP Reserves	\$500,000	\$1,000,000	\$500,000		
Reservoir Rehabilitation	DWP Rates	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Well Pumping Unit Replacement	DWP Rates	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
On-Call Consulting Services	DWP Rates	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
DWP Rate/Reserve Funded Sub-total		\$2,180,000	\$2,680,000	\$2,200,000	\$3,000,000	\$2,900,000
Sawmill Well Pumping Plant	DWR Grant	\$782,298				
Division Well Field Solar Project	CEC Loan/USBR Grant	\$1,441,000				
Grant/Loan Funded Sub-total		\$2,223,298				
Proposed Funded Capital Projects Total		\$4,403,298	\$2,680,000	\$2,200,000	\$3,000,000	\$2,900,000
Boulder Bay Well and Well Pumping Plant	Unfunded				\$1,700,000	
Pipeline Replacement Project (West Valley)	Unfunded	\$1,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Proposed Unfunded Capital Projects Total		\$1,000,000	\$3,000,000	\$3,000,000	\$4,700,000	\$3,000,000
Total Proposed Projects		\$5,403,298	\$5,680,000	\$5,200,000	\$7,700,000	\$5,900,000

AGENDA REPORT



Service, Quality, Community

DATE: June 8, 2018

TO: Board of Commissioners

FROM: Reginald A. Lamson, General Manager

RE: **On-Call Engineering Services Amendment for USDA Loan/Grant Pipeline Preliminary Engineering Report**

Background:

While at a conference to discuss the attributes of working with IBank, staff had the opportunity to spend time with representatives from U.S. Department of Agriculture (USDA) and discuss some capital projects on the horizon for DWP. A few weeks ago, a member of the USDA staff contacted DWP staff to let us know that they needed to obligate federal funds prior to the end of the federal fiscal year (September 30, 2018). Staff requested more information about the opportunity. USDA explained that the opportunity is a low interest loan with a 40 year term of up to \$5M. A portion (about 25%) of the last three USDA Loans with DWP have been converted into a grant. The following are the terms estimated by USDA for a full \$5M loan. The interest rate will be determined at the time the loan agreement is executed. The table below has the annual payment for a \$5M loan at various interest rates.

Loan Amounts	Intermediate Interest Rate	Term	Annual Payment
\$5,000,000.00	3.125%	40 Years	\$225,150.00
\$5,000,000.00	3.50%	40 Years	\$234,150.00
\$5,000,000.00	4.00%	40 Years	\$252,650.00

In further discussions with USDA, DWP staff was encouraged to pursue \$10M in funding from USDA. The annual payment above would be doubled for a \$10M loan. DWP staff developed a list of approximately 10 miles of steel or undersized pipeline in the most critical need of replacement, improving fire flow and water quality, within the eligible area identified by USDA. Staff experience has been that it costs approximately \$1M per mile to replace pipeline. It has also been staff's experience USDA is flexible with adjusting the inventory of items identified in the loan documents – so if there is a change in priority, USDA will likely allow a substitution.

To pursue this low interest, long term, loan and grant funding opportunity, DWP needs to complete a preliminary engineering report (PER) and have the project environmental work completed by the end of July, 2018. Staff is requesting the Board consider amending the On-Call Engineering professional services agreement to accommodate completing the PER by July

31, 2018. The attached proposal (Exhibit A) from WSC outlines the scope of work and cost to develop the PER for DWP by the end of July.

Financial Impact:

Staff is currently projecting a fund-basis surplus for FY 17/18 of \$1.5 Million. This surplus is the result of obtaining grants and low-interest loans for projects that would have required the use of ratepayer revenues. Staff is requesting the appropriation of surplus revenues to support the engineering work required for the proposed pipeline replacement project.

Recommendation:

- 1) Approve an amendment to WSC's on-call engineering service agreement in the amount of \$40,000.
- 2) Approve an amendment to the purchase order for on-call services attached.
- 3) Approve a budget adjustment attached.

Big Bear Lake Department of Water and Power – USDA Loan Funding Preliminary Engineering Report (PER) 2018 for Pipeline Replacements

Scope of Work

TASK 1.0 PROJECT MANAGEMENT & MEETINGS

1.1 Project Administration

- Provide project administration and coordination, prepare project schedule and update as-required based upon actual progress and the Big Bear Lake Department of Water and Power's (BBLDWP) direction.

1.2 Meetings

- Prepare materials for and facilitate three (3) one-hour conference calls: (1) Kick-Off call to discuss projects, data needs, project alternatives, grouping and justification and coordination for completing report; (2) Review call to discuss BBLDWP draft comments; and (3) Review call with BBLDWP and USDA staff to discuss final draft comments.

1.3 USDA Coordination

- Coordinate with USDA during PER preparation to confirm all requirements are met. Budget assumes up to eight (8) hours of coordination.

1.4 QA/QC

- Perform quality control reviews of all deliverables.

TASK 2.0 DATA & INFORMATION

2.1 Data Collection

- Prepare a data log for submission to the BBLDWP and coordination to obtain required information for 13.1 miles of water main replacement projects.

2.2 Information Review

- Review documents provided by the BBLDWP for incorporation into the PER as applicable. Understand project justification, community engagement, sustainability, service area growth, need, and project grouping.

Deliverable: Data Request Log

TASK 3.0 PRELIMINARY ENGINEERING REPORT (PER)

3.1 Alternative Evaluation

- Evaluate 13.1 miles of main replacements separated into project groups with approximately 1.5 miles per group for a total of nine (9) project groups.
- Evaluate alternative project delivery methods for open cut installation versus trenchless installation including planning level cost estimates for both methods.

3.2 Map Preparation

- Update figures from 2013 PER
- Prepare exhibits for project groups discussed in Task 3.1
- PER guidelines require the following maps
 - (1) USGS 7.5 min topo map with existing facilities
 - (2) Aerial photo map with existing facilities and boundary of land owned by the applicant
 - (3) Facilities map with source of supply, treatment facilities, storage, pump stations (size), mains (size), boundary of general service area and pressure zones
 - (4) Provide a layout showing the location of the alternative components and a process diagram if applicable. Identify sites and easements required. Specify whether these properties are currently owned, to be acquired, leased, or have access agreements. Show the land requirements on the map layout described above. Provide a determination of the feasibility of the land requirements and/or access issues being met for the alternative.

3.3 Prepare Draft Preliminary Engineering Report

- Prepare a draft PER per USDA guidelines. Consistent with USDA Bulletin 1780-2, the PER will include the following sections:
 1. Executive Summary
 2. Introduction
 3. Project Planning
 - a. Includes new section for community engagement
 4. Existing Facilities
 - a. Includes a new section regarding Water/Energy/Waste Audits
 5. Need for Project
 6. Alternatives Considered
 - a. Includes new sections for permitting requirements and sustainability considerations
 7. Selection of an Alternative
 8. Proposed Project
 9. Conclusions and Recommendations
- Summarize environmental impacts from BBLDWP's environmental documentation, relay land requirements, discuss construction problems and concerns that may affect cost or facility maintenance, and provide estimated costs for the projects.
- Prepare and submit the draft PER to BBLDWP for review. The PER and all attachments will be provided in PDF format and will be submitted via email.

3.4 Prepare Final Draft PER

- Address BBLDWP comments and prepare the Final Draft PER to be submitted to USDA by BBLDWP.

3.5 Prepare Final PER

- Address BBLDWP and USDA comments and prepare the Final PER.

Deliverable: Draft, Draft Final and Final Preliminary Engineering Report. Electronic submissions only.

Assumptions

- Scope does not include preparation of the application package, only the Preliminary Engineering Report (PER). Hardcopy documents will not be provided.
- Scope does not include preparation of bidding documents or efforts to advance projects to construction.
- Scope does not include project pre-design, project design, geologic work, geotechnical investigations, environmental or permitting work, or assistance with property acquisitions.
- WSC will utilize the 2010 and 2013 PERs, as applicable, for use in preparing the 2018 PER.
- Supporting documentation such as CEQA/NEPA and application preparation will be completed by BBLDWP or external consultants acting on behalf of BBLDWP. Development of supporting documents is not included.
- Financial deliverables will be prepared by the BBLDWP.
- BBLDWP's Annual Operating Budget, including income, operation & maintenance costs, debt repayments and reserve requirements will be provided by BBLDWP.
- USDA will require population projections through 2035 only.
- WSC will utilize 2013 PER figures as appropriate and will utilize the overview jpeg map provided by BBLDWP on 5/11/18 for the project locations. WSC will prepare maps for selected pipeline project groups not maps for individual pipe segments.

Schedule

WSC understands USDA is required to obligate funds in September 2018. In order to allow USDA sufficient review time for the PER, WSC is targeting an eight-week schedule to deliver the Final Draft PER to BBLDWP. This schedule anticipates receiving the environmental documents at least 1 week prior to submission.

Estimated Cost

WSC estimates that the cost to complete the USDA 2018 PER is \$39,850. A detailed hourly and cost breakdown by task is attached.

BBLDWP
 USDA 2018 Preliminary Engineering Report
 Time and Materials Not To Exceed Cost Proposal
 6/4/2018



Task No.	Task Description	WSC								
		Senior Engineer V	Senior Engineer III	Associate Planner I /Engineer I	Assist. Engineer	Clerical/ Admin	Total Labor Hours	Total Labor	Expenses	Fee
1	Project Management	6	24	4	6	5	45	\$ 8,760	\$100	\$8,860
1.1	Project Administration		15			5	20	\$ 3,825	\$100	\$3,925
1.2	Meetings		5		6		11	\$ 1,845	\$0	\$1,845
1.3	USDA Coordination		4	4			8	\$ 1,560	\$0	\$1,560
1.4	QA/QC	6					6	\$ 1,530	\$0	\$1,530
2	Data & Information	0	3	5	8	0	16	\$ 2,460	\$0	\$2,460
2.1	Data Collection		1	1	2		4	\$ 630	\$0	\$630
2.2	Information Review		2	4	6		12	\$ 1,830	\$0	\$1,830
3	Preliminary Engineering Report	0	15	51	137	0	203	\$ 28,230	\$300	\$28,530
3.1	Alternative Evaluation		3	8	26		37	\$ 5,115	\$0	\$5,115
3.2	Map Preparation		1	11	5		17	\$ 2,640	\$0	\$2,640
3.3	Draft PER		8	26	92		126	\$ 17,130	\$300	\$17,430
3.4	Final Draft PER		2	3	8		13	\$ 1,905	\$0	\$1,905
3.5	Final PER		1	3	6		10	\$ 1,440	\$0	\$1,440
Column Totals		6	42	60	151	5	264	39,450	400	39,850

BJV # _____

BUDGET ADJUSTMENTS - FY 2017-18

Contact Person: Dani McGee

Date Submitted: 6/8/2018

Board Amendment: X

Admin. Amendment: _____

General Manager Signature: _____

NET REVENUE CHANGED:

YES: X NO: _____

Amount +/-:
\$ 40,000

Source: _____

Description of Amendment:

Appropriate Funding for Preliminary Engineering - Pipeline replacement

NAME	DESCRIPTION	ACCOUNT #	PRIOR BUDGET	CHANGE +/-	AMENDED BUDGET
Capital Outlay - Engineering Mains		22.55.9020	25,000	40,000	65,000
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
Total			\$ 25,000	\$ 40,000	\$ 65,000

Comments:

Funding will come from expected surplus in excess of \$1M that is a result of successfully obtaining grant and loan funding

PURCHASE ORDER AMENDMENT REQUEST

Date Submitted: 6/8/2018

Department: Administration **Contact Person:** Reggie Lamson

Vendor Name: Water Systems Consulting **Vendor No.:** WSC

Purchase Order #: 13432.1 **Date of Original P.O.:** 7/7/2017

Account Number: 22.55.9025

Original Purchase Order Amount \$ 10,000.00

#1 Change Order Amount (+/-) \$ 40,000.00

Total Purchase Order Amount \$ 50,000.00

Description of Amendment:

Provide funding for preliminary engineering - pipeline replacement projects

Admin Amendment: _____

Board Amendment: _____

Department Head Signature: _____

<p>Approved: _____</p> <p>Denied: _____</p> <p>Date: _____</p>	<p>Comments:</p>
<p>Finance Department Authorization: _____</p>	

AGENDA REPORT



Service, Quality, Community

DATE: June 8, 2018

TO: Board of Commissioners

FROM: Reginald A. Lamson, General Manager

RE: **On-Call Environmental Services Amendment for USDA Loan/Grant Pipeline CEQA and NEPA**

Background:

While at a conference to discuss the attributes of working with IBank, staff had the opportunity to spend time with representatives from U.S. Department of Agriculture (USDA) and discuss some capital projects on the horizon for DWP. A few weeks ago, a member of the USDA staff contacted DWP staff to let us know that they needed to obligate federal funds prior to the end of the federal fiscal year (September 30, 2018). Staff requested more information about the opportunity. USDA explained that the opportunity is a low interest loan with a 40 year term of up to \$5M. A portion (about 25%) of the last three USDA Loans with DWP have been converted into a grant. The following are the terms estimated by USDA for a full \$5M loan. The interest rate will be determined at the time the loan agreement is executed. The table below has the annual payment for a \$5M loan at various interest rates.

Loan Amounts	Intermediate Interest Rate	Term	Annual Payment
\$5,000,000.00	3.125%	40 Years	\$225,150.00
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\$5,000,000.00	4.00%	40 Years	\$252,650.00

In further discussions with USDA, DWP staff was encouraged to pursue \$10M in funding from USDA. The annual payment above would be doubled for a \$10M loan. DWP staff developed a list of approximately 10 miles of steel or undersized pipeline in the most critical need of replacement, improving fire flow and water quality, within the eligible area identified by USDA. Staff experience has been that it costs approximately \$1M per mile to replace pipeline. It has also been staff's experience USDA is flexible with adjusting the inventory of items identified in the loan documents – so if there is a change in priority, USDA will likely allow a substitution.

To pursue this low interest, long term, loan and grant funding opportunity, DWP needs to complete a preliminary engineering report (PER) and have the project environmental work completed by the end of July, 2018. Staff is requesting the Board consider amending the On-Call Environmental professional services agreement to accommodate completing the CEQA and

NEPA environmental compliance documents by July 31, 2018. The attached proposal (Exhibit A) from Tom Dodson and Associates outlines the scope of work and cost to develop the environmental documents for DWP by the end of July.

Financial Impact:

Staff is currently projecting a fund-basis surplus for FY 17/18 of \$1.5 Million. This surplus is the result of obtaining grants and low-interest loans for projects that would have required the use of ratepayer revenues. Staff is requesting the appropriation of surplus revenues to support the environmental work required for the proposed pipeline replacement project.

Recommendation:

- 1) Approve an amendment to Tom Dodson and Associates' on-call environmental service agreement in the amount of \$34,000.
- 2) Approve an amendment to the purchase order for on-call services attached.
- 3) Approve a budget adjustment attached.

TOM DODSON & ASSOCIATES
 2150 N. ARROWHEAD AVENUE
 SAN BERNARDINO, CA 92405
 TEL (909) 882-3612 • FAX (909) 882-7015
 E-MAIL tda@tdaenv.com



June 4, 2018

Mr. Reginald Lamson, General Manager
 City of Big Bear Lake Department of Water & Power
 P.O. Box 1929
 Big Bear Lake, California 92315

Dear Reggie:

Based on information provided by Mr. Jack Robert of the Department's Staff, I believe that we now have sufficient information to submit a proposal to complete the environmental review procedures for the USDA water line replacement project which appears to encompass approximately 13.1 miles, about 69,000 lineal feet within the whole of the Bear Valley. The Department envisions that we would comply with the California Environmental Quality Act (CEQA) through processing of a Negative Declaration, most probably with mitigation measures. Because of the involvement of the USDA, I would envision preparing the Initial Study/Mitigated Negative Declaration (IS/MND) to meet National Environmental Policy Act (NEPA) standards.

Tom Dodson & Associates (TDA) proposes the following scope of work for this project.

1. Project Description:	\$2,000 (includes AB52 consultation assistance)
2. Technical Studies:	
Air Quality/GHG	\$3,000
Biological Resources	\$6,500
Cultural Resources	\$10,000
3. Prepare Initial Study:	\$6,500
4. Assist with IS processing:	\$1,500
5. Finalize IS/MND:	\$ 2,000
6. Payment of CDFW filing fee:	\$2,500

Total fee to comply with CEQA and support NEPA compliance: \$34,000. Should you have any questions regarding this request, please contact me.

Sincerely,

Tom Dodson

TD/cmc

cc: Jack Roberts

Prop18/BBLDWP 2018-1 MND proposal (rev1)

BJV # _____

BUDGET ADJUSTMENTS - FY 2017-18

Contact Person: Dani McGee
 Date Submitted: 6/8/2018

Board Amendment: X
 Admin. Amendment: _____

General Manager Signature: _____

NET REVENUE CHANGED:

YES: X NO: _____

Amount +/(-):
\$ 29,000

Source: _____

Description of Amendment:

Appropriate Funding for Environmental Work - Pipeline replacement

NAME	DESCRIPTION	ACCOUNT #	PRIOR BUDGET	CHANGE +/-	AMENDED BUDGET
Other Professional Services		22.55.9025	89,696	29,000	118,696
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
Total			\$ 89,696	\$ 29,000	\$ 118,696

Comments:

Funding will come from expected surplus in excess of \$1M that is a result of successfully obtaining grant and loan funding

PURCHASE ORDER AMENDMENT REQUEST

Date Submitted: 6/8/2018

Department: Administration **Contact Person:** Reggie Lamson

Vendor Name: Tom Dodson & Associates **Vendor No.:** DODASSOC

Purchase Order #: 13428 **Date of Original P.O.:** 7/5/2017

Account Number: 22.55.9025

Original Purchase Order Amount \$ 5,000.00

#1 Change Order Amount (+/-) \$ 29,000.00

Total Purchase Order Amount \$ 34,000.00

Description of Amendment:

Provide funding for environmental work - pipeline replacement projects

Admin Amendment: _____

Board Amendment: _____

Department Head Signature: _____

<p>Approved: _____</p> <p>Denied: _____</p> <p>Date: _____</p> <p>Finance Department Authorization: _____</p>	<p>Comments:</p>
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AGENDA REPORT



Service, Quality, Community

DATE: June 8, 2018
TO: Board of Commissioners
FROM: Reginald A. Lamson, General Manager
PREPARED BY: Danielle D. McGee, Chief Financial Officer
RE: **Fiscal Year 2018/19 Water Standby Charges - Update**

Background:

On April 24, 2018, the Board made a motion recommending the City Council adopt an ordinance for the Water Standby Charge of \$53 for Fiscal Year 2018/19, and authorize the charge to be placed on the tax rolls for collection, along with the general taxes.

Prior to 2017, California statutes required the adoption of an ordinance for Water Standby Charges. The law was amended in 2017 to allow the City Council to adopt the fee by resolution. Whereas an ordinance requires two readings, followed by a 30 day waiting period, a resolution may be effective upon adoption.

A recent change in scheduling of the City Council could mean that the required second reading would occur too late to allow the DWP's fees to be placed on the tax rolls for FY 18/19 and the DWP would forfeit over \$140,000 in revenues for the next fiscal year. If the Board so moves, the City Council will have the option to adopt either a resolution or an ordinance. Attached is a draft resolution that will be forwarded to the City Council upon authorization of the Board.

Financial:

Adoption by the City Council by resolution of the DWP's Water Standby Charges would preserve over \$140,000 in revenues for FY 2018/19.

Recommendation:

Staff requests that the Board make a motion recommending the City Council adopt a resolution or an ordinance for the Water Standby Charge of \$53 for Fiscal Year 2018/19, and authorize the charge to be placed on the tax rolls for collection, along with the general taxes.

RESOLUTION NO. 2018-___

A RESOLUTION OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A WRITTEN REPORT REGARDING WATER STANDBY CHARGES FOR FISCAL YEAR 2018-2019 AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL

THE CITY COUNCIL OF THE CITY OF BEAR LAKE DOES RESOLVE AS FOLLOWS:

1. Findings.

- (a) Pursuant to Section 5471 of the Health and Safety, the City Council of the City of Big Bear Lake (the "City") on June 25, 2018, initiated proceedings to fix a water standby charge.
- (b) All parcels of real property within the area of service of the City of Big Bear Lake Department of Water and Power (the "Department") benefit from the water transmission system and availability of water service, whether or not the parcel currently receives water service.
- (c) Without the standby charge, current contributions made to the system by benefiting parcels would be inadequate to meet the annual debt service payment necessary to acquire the services of water distribution within the area and to maintain the general well being of the community served.
- (d) The proposed water standby charge is reasonably related to the benefit of having water mainlines available in the area subject to the standby charge.
- (e) Pursuant to Health and Safety Code Section 5473, the City Council has accepted for filing and has considered a report which contains: (a) a description of the charge; (b) a description of each parcel subject to the charge; (c) the compilation of the charge proposed for each parcel subject to the charge; (d) the method of imposition of the charge; and (e) a statement of the methodology and rationale followed in the determination of the charge for which a benefit is received for the service rendered.
- (f) Pursuant to Health and Safety Code Sections 5473.1 and Government Code Section 6066, a public hearing on adoption of the standby charge has been noticed by publication in a newspaper of general circulation. The public hearing upon the proposed standby charge was conducted by the City Council, and all protests and comments were heard and considered.
- (g) The standby charge does not exceed that in effect for the 2018-2019 fiscal year and is for capital, operations and maintenance expenses as defined in Section 5(a) of article XIII D of the California Constitution, and therefore is to be established under those procedures in existence prior to the adoption of Article XIII D.

2. Adoption of Written Report. The written report filed with the City contains a description of each parcel of real property upon which the charge will be imposed and the amount of water standby or availability charges for each such parcel for the fiscal year 2018-2019, and all such charges are correct and proper, and the written report is therefore approved and adopted.
3. Collection of Charges. Water standby or availability charges for the 2018-2019 fiscal year shall be collected on the tax roll, in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes.
4. Power to Prescribe Fees. Pursuant to Health & Safety Code Section 5471, the City Council has the power to prescribe standby charges by ordinance or resolution.
5. Standby Charges. Standby or availability charges shall be assessed at the rate of fifty-three dollars (\$53.00) per year for each parcel of land having frontage with water lines for parcels up to one (1) acre in size. For parcels in excess of one (1) acre, the charge shall be an additional fifty-three dollars (\$53.00) for each seventy-five (75) feet of frontage (or any additional fraction thereof exceeding one half of 75 feet) with water lines, except that the charge shall not exceed fifty-three dollars (\$53.00) times the total number of acres (or any additional fraction of an acre) comprising the parcel.

PASSED, APPROVED AND ADOPTED this 25th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rick Herrick, Mayor

ATTEST:

Kathleen Smith, Acting City Clerk

REVIEWED AND APPROVED:

Best Best & Krieger, LLP
Stephen P. Deitsch, City Attorney

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF BIG BEAR LAKE)

I, Kathleen Smith, Acting City Clerk of the City of Big Bear Lake do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing resolution, being Resolution No. 2018-____ is a full, true and correct original of Resolution No. 2018-____ of the said City of Big Bear Lake, California, entitled:

A RESOLUTION OF THE CITY OF BIG BEAR LAKE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ADOPTING A WRITTEN REPORT REGARDING WATER STANDBY CHARGES FOR FISCAL YEAR 2018-2019 AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL

was duly passed and adopted by the said City Council, approved and signed by the Mayor of said City, and attested by the Acting City Clerk of said City, all at a regular meeting of the said Council on the 25th day of June 2018, and that the same was so passed and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

I do hereby further certify that pursuant to the provisions of Section 36933 of the Government Code of the State of California that the foregoing Resolution No. 2018-____ was duly and regularly published according to law and the order of the City Council and circulated within said City.

Kathleen Smith, Acting City Clerk